



**CHESTER UPLAND SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT  
232 WEST NINTH STREET  
FIRST FLOOR  
CHESTER, PA 19013**

**Gregory G. Shannon,  
Superintendent of Schools**

**Telephone: (610) 447-3610  
Fax: (610) 447-3616**

May 2016

Dear Parent/Guardian:

Throughout Pennsylvania and nationally, there is great focus on improving the quality of teaching to ensure that all students have the skills they need to thrive in postsecondary education or in the workplace. To advance these efforts in the Chester Upland School District, we are implementing an Empowering Effective Teachers plan, which will assist us address the needs of our educators as they strive to help our students succeed. We are committed to supporting and growing our teachers. Information we gather on teacher effectiveness will be used to drive recruitment, professional development, evaluation, recognition, and retention.

An important part of our Empowering Effective Teachers plan is ensuring that parents have access to information about the qualifications of the teachers and paraprofessionals who instruct students. Through the federal No Child Left Behind Act (NCLB), parents have the right to request the following information:

1. Whether the teacher has been licensed by the Pennsylvania Department of Education to provide instruction for the grades and subjects taught.
2. Whether the teacher is teaching under emergency or other provisional certification.
3. The college major and any other advanced degrees or certifications the teacher holds.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

To request this information, please submit a written request including your child's name, school, and homeroom as well as a telephone number where you may be reached:

Ms. Alvina Jenkins  
Director of Human Resources  
1720 Melrose Avenue  
Chester, PA 19013

In the Chester Upland School District Children are our Priority, and our goal is to ensure that every student has the opportunity to thrive. We look forward to working together with parents, our Students' First Teachers, to create a culture of excellence where every child is prepared to succeed in the classroom and in all aspects of life.

If you have questions about the information in this letter, please contact Ms. Jenkins' office at 412-447-3600.

Respectfully,

  
Gregory Shannon,  
Superintendent of Schools

*The Child We Raise Will Lead the Village...*